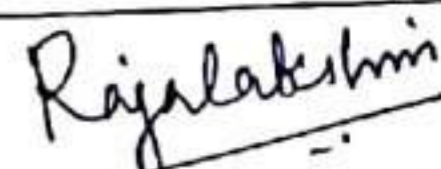

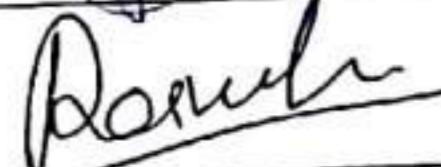
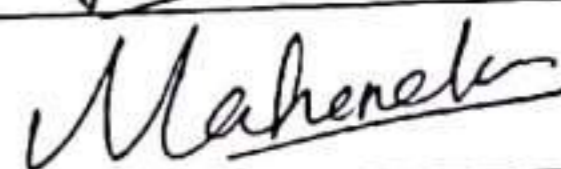
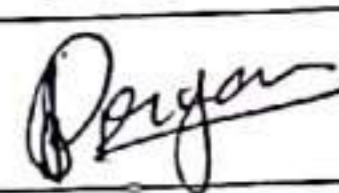

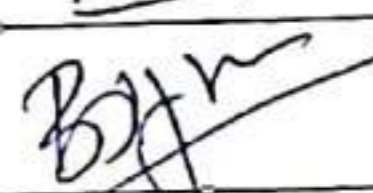
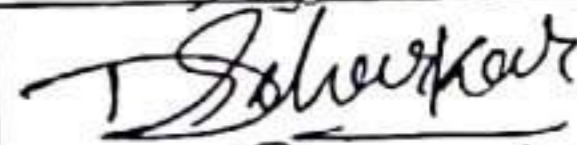
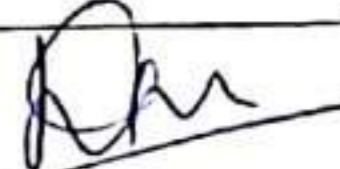


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Date: 14/07/2018

Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Rajalakshmi U.K.Nambiar	Chairman	
2	Dr. Rajshri Iyer	Member	
3	Pavitra Shetty	Member	
4	Mahendra Gaikwad	Member	
5	Prija Bhoir	Member	
6	Sachin R kate	Member	
7	Bijini Sajith	Member	
8	Dhanashree Kharkar	Member	
9	Dr. Dharmesh Mehta	Member	

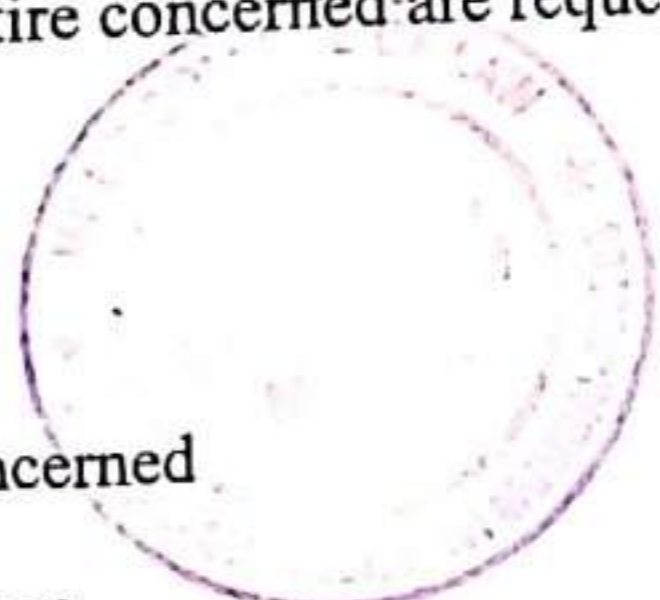
The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

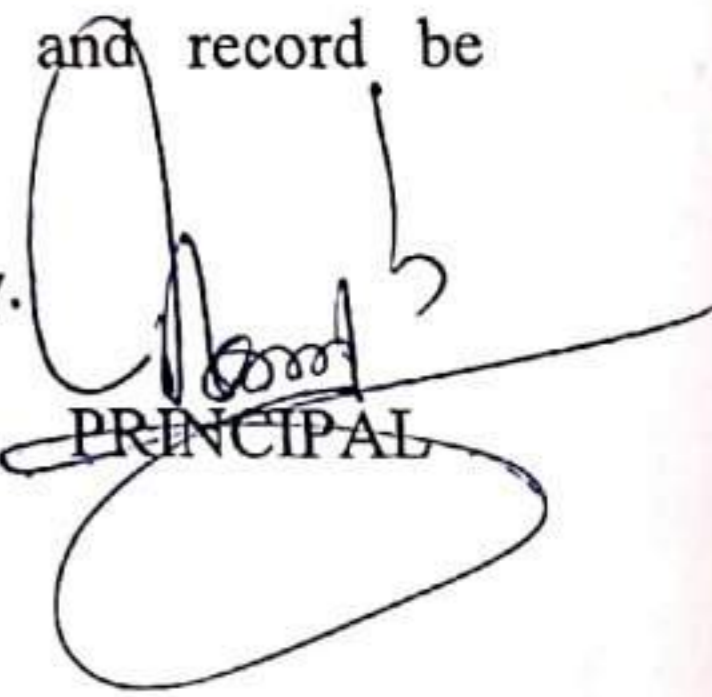
The entire concerned are requested to take the note and act accordingly.

CC:-

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COLLEGE OF LAW

Date :17/07/2018

**NOTICE FOR THE 1st MEETING OF THE ACCADEMIC MONITORING COMMITTEE
FOR THE AY 2018-19**

The Academic Monitoring Committee Meeting is scheduled on Thursday 19/07/2018 at 11.30 am in the AV Room ,MCT College of Law

Sr. No.	Members	Designation	Signature of Member Present
1	Rajalakshmi U.K.Nambiar	Chairman	<i>Rajalakshmi</i>
2	Dr. Rajshri Iyer	Member	<i>Rajshri</i>
3	Pavitra Shetty	Member	<i>Pavitra</i>
4	Mahendra Gaikwad	Member	<i>Mahendra</i>
5	Prija Bhoir	Member	<i>Prija</i>
6	Sachin R kate	Member	<i>Sachin</i>
7	Bijini Sajith	Member	<i>Bijini</i>
8	Dhanashree Kharkar	Member	<i>Dhanashree</i>
9	Dr. Dharmesh Mehta	Member	<i>Dharmesh</i>

Agenda for the meeting.

- 1) To Discuss Curriculum and program updates.
- 2) To circulate Academic Calendar for students.
- 3) To Analyse academic data.
- 4) To Discuss Intervention Strategies.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.

Rajalakshmi
Chairman



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Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Thursday 19/07/2018 at 11.30 am in the AV Room, MCT College of Law.

Members Present:

Sr. No.	Members	Designation	Present
1	Rajalakshmi U.K.Nambiar	Chairman	Present
2	Dr. Rajshri Iyer	Member	Present
3	Pavitra Shetty	Member	Present
4	Mahendra Gaikwad	Member	Present
5	Prija Bhoir	Member	Absent
6	Sachin R kate	Member	Present
7	Bijini Sajith	Member	Present
8	Dhanashree Kharkar	Member	Present
9	Dr. Dharmesh Mehta	Member	Present

Members Absent: 01

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To Discuss Curriculum and program updates.
- 2) To circulate Academic Calendar for students
- 3) To Analyze academic data.
- 4) To Discuss Intervention Strategies.



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Meeting Review:

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- 1) Chairman Discussed the Curriculum and program updates, role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

4) VOTE OF THANKS

Chairman thanked all the members present in the meeting.

Rajalakeshmi
Chairman



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Date :11/01/2019

NOTICE FOR THE 2nd MEETING OF THE ACADEMIC MONITORING COMMITTEE FOR THE AY 2018-19

The Academic Monitoring Committee Meeting is scheduled on Monday,14/01/2019, at 11.30 am in the AV Room, MCT College of Law.

Sr. No.	Members	Designation	Signature of Member Present
1	Rajalakshmi U.K.Nambiar	Chairman	<i>Rajalakshmi</i>
2	Dr. Rajshri Iyer	Member	<i>(D)</i>
3	Pavitra Shetty	Member	<i>Pavitra</i>
4	Mahendra Gaikwad	Member	<i>Mahendra</i>
5	Prija Bhoir	Member	<i>Prija</i>
6	Sachin R kate	Member	<i>Sachin</i>
7	Bijini Sajith	Member	<i>Bijini</i>
8	Dhanashree Kharkar	Member	<i>Dhanashree</i>
9	Dr. Dharmesh Mehta	Member	<i>Dr. Mehta</i>

Agenda for the meeting.

- 1) To Reviewing and enhancing students support services.
- 2) To Encourage research and innovation..
- 3) To prepare master and individual timetable prior to semester start.
- 4) To identify areas for program improvements.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.

Rajalakshmi
Chairman



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Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Monday 14/01/2019 at 11.30 am in the AV Room, MCT College of Law.

Members Present:

Sr. No.	Members	Designation	Present
1	Rajalakshmi U.K.Nambiar	Chairman	Present
2	Dr. Rajshri Iyer	Member	Present
3	Pavitra Shetty	Member	Present
4	Mahendra Gaikwad	Member	Present
5	Prija Bhoir	Member	Present
6	Sachin R kate	Member	Present
7	Bijini Sajith	Member	Present
8	Dhanashree Kharkar	Member	Present
9	Dr. Dharmesh Mehta	Member	Absent

Members Absent: 01

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) 1) To Reviewing and enhancing students support services.
- 2) To Encourage research and innovation.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To identify areas for program improvements.



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Meeting Review:

- 1) Chairman Discussed the reviewing and enhancing students support services, such as counseling ,career guidance and academic advising.
- 2) Chairman Discussed about the areas need improvement and assigned duties between committee members,also suggest changes to enhance the quality education.
- 3) Chairman discussed the methods of assessment, feedback mechanisms and making.
- 4) VOTE OF THANKS
Chairman thanked all the members present in the meeting.

Rajalalshmi

Chairman



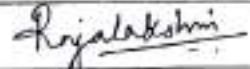
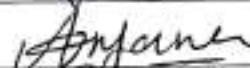
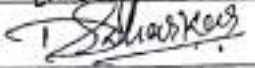
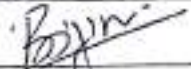
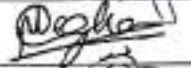

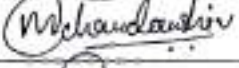
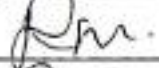
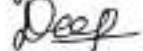
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Date:13/06/2019

Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Rajalakshmi U.K.Nambiar	Chairman	
2	Anjana Alakkal	Member	
3	Dhanashree Kharkar	Member	
4	Bijini Sajith	Member	
5	Megha Agarwal	Member	
6	Dr. Rajshri Iyer	Member	
7	Mahesh Chandanshiv	Member	
8	Dr. Dharmesh Mehta	Member	
9	Deep Kapadia	Member	

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.



- CC:-
1.All the concerned
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Date : 17/06/2019

**NOTICE FOR THE 1st MEETING OF THE ACCADEMIC MONITORING COMMITTEE
FOR THE AY 2019-20**

The Academic Monitoring Committee Meeting is scheduled on Wednesday 19/06/2019 at 11.30 am in the AV Room, MCT College of Law

Sr. No.	Members	Designation	Signature of Member Present
1	Rajalakshmi U.K.Nambiar	Chairman	<i>Rajalakshmi</i>
2	Anjana Alakkal	Member	<i>Anjana</i>
3	Dhanashree Kharkar	Member	<i>Dhanashree</i>
4	Bijini Sajith	Member	<i>Bijini</i>
5	Megha Agarwal	Member	<i>Megha</i>
6	Dr. Rajshri Iyer	Member	<i>Dr. Rajshri</i>
7	Mahesh Chandanshiv	Member	<i>Mahesh</i>
8	Dr. Dharmesh Mehta	Member	<i>Dr. Dharmesh</i>
9	Deep Kapadia	Member	<i>Deep</i>

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To discuss the academic plan of departments.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To discuss co-curricular and extracurricular activities.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Rajalakshmi
Chairman

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Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on 19/06/2019 Wednesday at 11.30 am in the AV Room, MCT College Of Law

Members Present:

Sr. No.	Members	Designation	Present
1	Rajalakshmi U.K.Nambiar	Chairman	Present
2	Anjana Alakkal	Member	Present
3	Dhanashree Kharkar	Member	Present
4	Bijini Sajith	Member	Present
5	Megha Agarwal	Member	Present
6	Dr. Rajshri Iyer	Member	Present
7	Mahesh Chandanshiv	Member	Present
8	Dr. Dharmesh Mehta	Member	Present
9	Deep Kapadia	Member	Present

Members Absent: 00

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To. assign role and responsibilities to members.
- 2) To discuss the academic plan of departments.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To discuss co-curricular and extracurricular activities.

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Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.

- 3) Chairman decided the extracurricular and co-curricular activities to be conduct in the academic year.

- 4) VOTE OF THANKS

Chairman thanked all the members present in the meeting.

Poojilakshmi

Chairman



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Date : 02/01/2020

NOTICE FOR THE 11th MEETING OF THE ACADEMIC MONITORING COMMITTEE FOR THE AY 2019-20

The Academic Monitoring Committee Meeting is scheduled on Monday 06/01/2020 at 11.30 am in the AV Room, MCT College of Law

Sr. No.	Members	Designation	Signature of Member Present
1	Rajalakshmi U.K.Nambiar	Chairman	<i>Rajalakshmi</i>
2	Anjana Alakkal	Member	
3	Dhanashree Kharkar	Member	<i>Dhanashree</i>
4	Bijini Sajith	Member	<i>Bijini</i>
5	Megha Agarwal	Member	<i>Megha</i>
6	Dr. Rajshri Iyer	Member	<i>Rajshri</i>
7	Mahesh Chandanshiv	Member	<i>Mahesh</i>
8	Dr. Dharmesh Mehta	Member	<i>Dharmesh</i>
9	Deep Kapadia	Member	<i>Deep</i>

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Rajalakshmi
Chairman

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Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Monday 06/01/2020 at 11.30 am in the AV Room, MCT College of Law.

Members Present:

Sr. No.	Members	Designation	Present
1	Rajalakshmi U.K.Nambiar	Chairman	Present
2	Anjana Alakkal	Member	Present
3	Dhanashree Kharkar	Member	Present
4	Bijini Sajith	Member	Present
5	Megha Agarwal	Member	Absent
6	Dr. Rajshri Iyer	Member	Present
7	Mahesh Chandanshiv	Member	Present
8	Dr. Dharmesh Mehta	Member	Present
9	Deep Kapadia	Member	Present

Members Absent: 01

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) 1) To Review the previous meeting conducted.
- 2) To identify special efforts for tackling tough subjects.
- 3) To collect feedback of all faculties.
- 4) To discuss about cultural activities and syllabus completion.

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Meeting Review:

- 1) Chairman discussed about the result of new plans applied in this academic year.
Collected information's from all the members.

- 2) Chairman informed members about Remedial Lectures, especially for tough subjects.

- 3) Chairman informed the date of syllabus completion, and also discussed about annual day celebration .

- 4) **VOTE OF THANKS**
Chairman thanked all the members present in the meeting.

Dijalateshi

Chairman



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Date: 08/06/2020

Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Rajalakshmi U.K.Nambiar	Chairman	<i>Rajalakshmi</i>
2	Anjana Alakkal	Member	<i>Anjana</i>
3	Dhanashree Kharkar	Member	<i>Dhanashree</i>
4	Bijini Sajith	Member	<i>Bijini</i>
5	Megha Agarwal	Member	<i>Megha</i>
6	Dr. Rajshri Iyer	Member	<i>Rajshri</i>
7	Mahesh Chandanshiv	Member	<i>Mahesh</i>
8	Dr. Dharmesh Mehta	Member	<i>Dm</i>
9	Deep Kapadia	Member	<i>Deep</i>

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.

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[Signature]
PRINCIPAL

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Date :10/06/2020

**NOTICE FOR THE 1st MEETING OF THE ACCADEMIC MONITORING COMMITTEE
FOR THE AY 2020-21**

The Academic Monitoring Committee Meeting is scheduled on Monday 15/06/2020 at 11.30 am in the AV Room ,MCT College of Law.

Sr. No.	Members	Designation	Signature of Member Present
1	Rajalakshmi U.K.Nambiar	Chairman	<i>Rajalakshmi</i>
2	Anjana Alakkal	Member	<i>Anjana</i>
3	Dhanashree Kharkar	Member	<i>Dhanashree</i>
4	Bijini Sajith	Member	<i>Bijini</i>
5	Megha Agarwal	Member	<i>Megha</i>
6	Dr. Rajshri Iyer	Member	<i>Rajshri</i>
7	Mahesh Chandanshiv	Member	<i>Mahesh Chandanshiv</i>
8	Dr. Dharmesh Mehta	Member	<i>Dharmesh</i>
9	Deep Kapadia	Member	<i>Deep</i>

About Agenda for the meeting.

- 1) To allot admission responsibilities between staffs.
- 2) To circulate Academic Calendar for students.
- 3) To. Inform members about universities new rules and regulations
- 4) To discuss about fund allotted for various activities.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.

Rajalakshmi
Chairman



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Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Monday,15/06/2020 at 11.30 am in the AV Room, MCT College of Law

Members Present:

Sr. No.	Members	Designation	Present
1		Chairman	Present
	Rajalakshmi U.K.Nambiar		Chairman
2	Anjana Alakkal	Member	Present
3	Dhanashree Kharkar	Member	Present
4	Bijini Sajith	Member	Present
5	Dr. Rajshri Iyer	Member	Present
6	Mahesh Chandanshiv	Member	Present
7	Megha Agarwal	Member	Present
8	Dr. Dharmesh Mehta	Member	Present
9	Deep Kapadia	Member	Present

Members Absent: 00

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To discuss about admissions and enrollment..
- 2) To circulate Academic Calendar for students.
- 3) To Inform members about universities new rules and regulations
- 4) To discuss of fresher's party.



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Meeting Review:

- 1) Chairman informed admission procedures and allotted duties to each members accordingly.
- 2) Chairman informed new rules and regulations of university regarding enrollment, admission and examination.
- 3) Chairman informed financial matters related to academic programs and resource allocation.
- 4) **VOTE OF THANKS**

Chairman thanked all the members present in the meeting.

Rajalakshmi
Chairman



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Date :04/01/2021

**NOTICE FOR THE IInd MEETING OF THE ACADEMIC MONITORING COMMITTEE
FOR THE AY 2020-21**

The Academic Monitoring Committee Meeting is scheduled on Friday, 08/01/2021 at 11.30 am in the AV Room, MCT College of Law

Sr. No.	Members	Designation	Signature of Member Present
1	Rajalakshmi U.K.Nambiar	Chairman	<i>Rajalakshmi</i>
2	Anjana Alakkal	Member	<i>Anjana</i>
3	Dhanashree Kharkar	Member	<i>Dhanashree</i>
4	Bijini Sajith	Member	<i>Bijini</i>
5	Dr. Rajshri Iyer	Member	<i>Rajshri</i>
6	Mahesh Chandanshiv	Member	<i>Mahesh</i>
7	Dr. Dharmesh Mehta	Member	<i>DM</i>
8	Megha Agarwal	Member	<i>Megha</i>
9	Deep Kapadia	Member	<i>Deep</i>

Agenda for the meeting.

- 1) To evaluate academic policies and procedures.
- 2) To assess learning outcomes
- 3) To discuss about students feedback.
- 4) To discuss strategies for result improvement.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



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Rajalakshmi
Chairman

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Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Friday, 08//01/2021 at 11.30 am in the AV Room MCT College of Law.

Members Present :

Sr. No.	Members	Designation	Present
1	Rajalakshmi U.K.Nambiar	Chairman	Present
2	Anjana Alakkal	Member	Present
3	Dhanashree Kharkar	Member	Present
4	Bijini Sajith	Member	Present
5	Dr. Rajshri Iyer	Member	Present
6	Mahesh Chandanshiv	Member	Present
7	Dr. Dharmesh Mehta	Member	Present
8	Megha Agarwal	Member	Present
9	Deep Kapadia	Member	Present

Members Absent : No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To evaluate academic policies and procedures.
- 2) To assess learning outcomes
- 3) To discuss about students feedback.
- 4) To discuss strategies for result improvement.



PRINCIPAL
MCT'S College of Law
Sector - 4, Airoli,
Navi Mumbai - 400 708

MCT
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COLLEGE OF LAW

Meeting Review:

1. Chairman discussed about new academic policies and procedures,, review and update academic policies and regulations.
2. Chairmn informed new strategies for helping students in academic progress and also encourage members to provide their ideas for result improvement.
3. Chairman discussed about students feedback relate academic.

VOTE OF THANKS

Chairman thanked all the members present in the meeting.

Rajalakshmi

Chairman



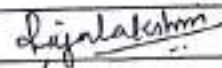
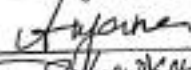
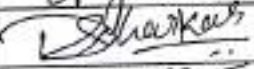
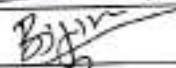


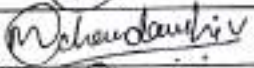

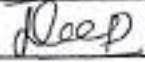
PRINCIPAL
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Sector- 4, Airoli,
Navi Mumbai- 400 708.

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MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Date: 15/06/2021

Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Rajalakshmi U.K.Nambiar	Chairman	
2	Anjana Alakkal	Member	
3	Dhanashree Kharkar	Member	
4	Bijini Sajith	Member	
5	Megha Agarwal	Member	
6	Dr. Rajshri Iyer	Member	
7	Mahesh Chandanshiv	Member	
8	Dr. Dharmesh Mehta	Member	
9	Deep Kapadia	Member	

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.


The entire concerned are requested to take the note and act accordingly.

CC:-

1.All the concerned

2. Office Copy




PRINCIPAL
MCT COLLEGE OF LAW
NAVIMUMBAI
RECORDS

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Date :16/06/2021

NOTICE FOR THE 1st MEETING OF THE ACCADEMIC MONITORING COMMITTEE FOR THE AY 2021-22

The Academic Monitoring Committee Meeting is scheduled on Friday, 18/06/2021 at 11.30 am in AV Room, MCT College of law

Sr. No.	Members	Designation	Signature of Member Present
1	Rajalakshmi U.K.Nambiar	Chairman	<i>Rajalakshmi</i>
2	Anjana Alakkal	Member	<i>Anjana</i>
3	Dhanashree Kharkar	Member	<i>Dhanashree</i>
4	Bijini Sajith	Member	<i>Bijini</i>
5	Megha Agarwal	Member	<i>Megha</i>
6	Dr. Rajshri Iyer	Member	<i>Dr. Rajshri</i>
7	Mahesh Chandanshiv	Member	<i>Mahesh Chandanshiv</i>
8	Dr. Dharmesh Mehta	Member	<i>Dr. Dharmesh</i>
9	Deep Kapadia	Member	<i>Deep</i>

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.

PRINCIPAL
MCT COLLEGE OF LAW
MANJARA CHARITABLE TRUST
MUMBAI



Rajalakshmi
Chairman

SECTOR 4, AIROLI, NAVI MUMBAI - 400 708, INDIA
T 022 27790245 F 022 27790167 E mctcollegeoflaw@gmail.com

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Friday,18/06/2021 at 11.30 am AV Room MCT College of Law.

Members Present:

Sr. No.	Members	Designation	Present
1	Rajalakshmi U.K.Nambiar	Chairman	Present
2	Anjana Alakkal	Member	Present
3	Dhanashree Kharkar	Member	Present
4	Bijini Sajith	Member	Present
5	Megha Agarwal	Member	Present
6	Dr. Rajshri Iyer	Member	Present
7	Mahesh Chandanshiv	Member	Present
8	Dr. Dharmesh Mehta	Member	Present
9	Deep Kapadia	Member	Absent

Members Absent: 01

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To provide clear guidelines to all teaching staff regarding curriculum planning and implementation
- 2) To allocate subjects for teaching among all staff members
- 3) To prepare monitoring sheet to track the progress of academic activities
- 4) To appoint the mentors and allocate mentees

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Meeting Review:

- 1) Chairman provide guidelines to all members regarding curriculum palnning and implementation, allotted duty between members according subjects.
- 2) Chairman allotted subjects to members and explained about syllabus those subjects syllabus are changed.
- 3) Chairman discussed about strategies for improving results, encourage members to provide their ideas.

1) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



Lajalakeshmi
Chairman

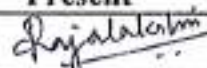
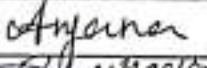
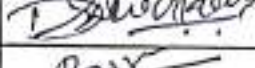
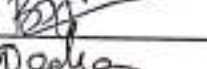

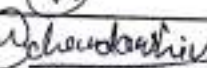
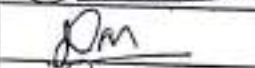
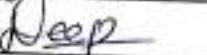

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COLLEGE OF LAW

Date :10/01/2022

NOTICE FOR THE 11th MEETING OF THE ACADEMIC MONITORING COMMITTEE FOR THE AY 2021-22

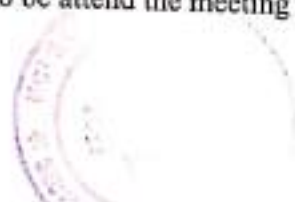
The Academic Monitoring Committee Meeting is scheduled on Thursday, 13/01/2022 at 11.30 am in the AV Room, MCT College of Law.

Sr. No.	Members	Designation	Signature of Member Present
1	Rajalakshmi U.K.Nambiar	Chairman	
2	Anjana Alakkal	Member	
3	Dhanashree Kharkar	Member	
4	Bijini Sajith	Member	
5	Megha Agarwal	Member	
6	Dr. Rajshri Iyer	Member	
7	Mahesh Chandanshiv	Member	
8	Dr. Dharmesh Mehta	Member	
9	Deep Kapadia	Member	

Agenda for the meeting.

- 1) To. arrange remedial lectures for slow learners
- 2) To prepare monitoring sheet to track the progress of academic activities
- 3) To organize various co-curricular events relevant
- 4) To monitor the daily academic activities of the college

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



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Sector 4, Airoli,
Navi Mumbai - 400 708.

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Chairman

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Thursday, 13/01/2022 at 11.30 am in the MCT College of Law.

Members Present :

Sr. No.	Members	Designation	Present
1	Rajalakshmi U.K.Nambiar	Chairman	Present
2	Anjana Alakkal	Member	Present
3	Dhanashree Kharkar	Member	Present
4	Bijini Sajith	Member	Present
5	Megha Agarwal	Member	Present
6	Dr. Rajshri Iyer	Member	Present
7	Mahesh Chandanshiv	Member	Present
8	Dr. Dharmesh Mehta	Member	Present
9	Deep Kapadia	Member	Present

Members Absent : No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To arrange remedial lectures for slow learners
- 2) To prepare monitoring sheet to track the progress of academic activities
- 3) To Organize various co-curricular events relevant
- 4) To monitor the daily academic activities of the college

MCT
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COLLEGE OF LAW

Meeting Review:

- 1) Chairman informed about remedial lectures for all the subjects, and allot the duty among members to find the slow learners and make the timetable according regular lecture.
- 2) Chairman Appointed subject wise teachers for monitoring the academic progress.
- 3) Chairman dis cussed about various co-curricular activities has to conduct the academic year.
- 4) Chairman discussed the drawback of some teaching methods adopted .and encouraged members to find out new teaching methods.

5) VOTE OF THANKS

Chairman thanked all the members present in the meeting.

Rajalakeshmi

Chairman



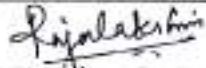
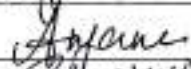
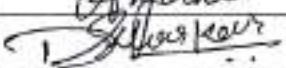
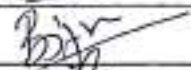


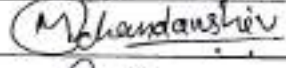
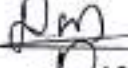

PRINCIPAL
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Sector 4, Airoli
Navi Mumbai - 400 708, India.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Date: 15/06/2022

Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Rajalakshmi U.K.Nambiar	Chairman	
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3	Dhanashree Kharkar	Member	
4	Bijini Sajith	Member	
5	Megha Agarwal	Member	
6	Dr. Rajshri Iyer	Member	
7	Mahesh Chandanshiv	Member	
8	Dr. Dharmesh Mehta	Member	
9	Deep Kapadia	Member	

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.



- CC:-
1. All the concerned
2. Office Copy

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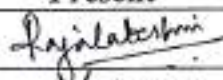
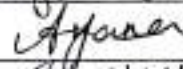
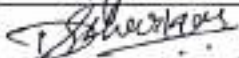
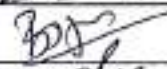
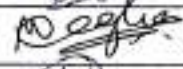

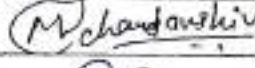
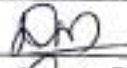


PRINCIPAL

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Date :16/06/2022

**NOTICE FOR THE 1st MEETING OF THE ACCADEMIC MONITORING COMMITTEE
FOR THE AY 2022-23**

The Academic Monitoring Committee Meeting is scheduled on Tuesday,17/06/2022 at 11.30 am in the AV Room, MCT College of law.

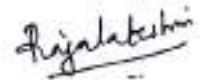
Sr. No.	Members	Designation	Signature of Member Present
1	Rajalakshmi U.K.Nambiar	Chairman	
2	Anjana Alakkal	Member	
3	Dhanashree Kharkar	Member	
4	Bijini Sajith	Member	
5	Megha Agarwal	Member	
6	Dr. Rajshri Iyer	Member	
7	Mahesh Chandanshiv	Member	
8	Dr. Dharmesh Mehta	Member	
9	Deep Kapadia	Member	

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To Inform members about universities new rules and regulations

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.




Chairman

PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Friday,17/06/2022 at 11.30 am in the AV Room, MCT College of law

Members Present:

Sr. No.	Members	Designation	Present
1	Rajalakshmi U.K.Nambiar	Chairman	Present
2	Anjana Alakkal	Member	Present
3	Dhanashree Kharkar	Member	Present
4	Bijini Sajith	Member	Present
5	Megha Agarwal	Member	Present
6	Dr. Rajshri Iyer	Member	Present
7	Mahesh Chandanshiv	Member	Present
8	Dr. Dharmesh Mehta	Member	Present
9	Deep Kapadia	Member	Present

Members Absent: No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To Inform members about universities new rules and regulations

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

4) VOTE OF THANKS

Chairman thanked all the members present in the meeting.

Rajalakshmi

Chairman



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi, Mumbai-400 708.

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Date :09/01/2023

**NOTICE FOR THE IInd MEETING OF THE ACADEMIC MONITORING COMMITTEE
FOR THE AY 2022-23**

The Academic Monitoring Committee Meeting is scheduled on Tuesday,09/01/2023 at 11.30 am in the AV Room, MCT college of Law.

Sr. No.	Members	Designation	Signature of Member Present
1	Rajalakshmi U.K.Nambiar	Chairman	<i>Rajalakshmi</i>
2	Anjana Alakkal	Member	<i>Anjana</i>
3	Dhanashree Kharkar	Member	<i>Dhanashree</i>
4	Bijini Sajith	Member	<i>Bijini</i>
5	Megha Agarwal	Member	<i>Megha</i>
6	Dr. Rajshri Iyer	Member	<i>Rajshri</i>
7	Mahesh Chandanshiv	Member	<i>Mahesh Chandanshiv</i>
8	Dr. Dharmesh Mehta	Member	<i>Dm</i>
9	Deep Kapadia	Member	<i>Deep</i>

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To discuss co-curricular and extracurricular activities.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

Rajalakshmi
Chairman

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Wednesday, 11/01/2023 at 11.30 am in the AV Room, MCT College of law.

Members Present :

Sr. No.	Members	Designation	Present
1	Rajalakshmi U.K.Nambiar	Chairman	Present
2	Anjana Alakkal	Member	Present
3	Dhanashree Kharkar	Member	Present
4	Bijini Sajith	Member	Present
5	Megha Agarwal	Member	Present
6	Dr. Rajshri Iyer	Member	Present
7	Mahesh Chandanshiv	Member	Present
8	Dr. Dharmesh Mehta	Member	Present
9	Deep Kapadia	Member	Present

Members Absent: No member was absent.

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To discuss the academic plan of departments.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To discuss co-curricular and extracurricular activities.



PRINCIPAL,
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708

MCT
MANJARA CHARITABLE TRUST
COLLEGE OF LAW

Meeting Review:

1) Chairman discussed about the result of new plans applied in this academic year.

Collected information's from all the members.

2) Chairman informed members about Remedial lectures, especially for tough subjects.

3) Chairman informed the date of syllabus completion,,and also discussed about annual day celebration .

4) **VOTE OF THANKS**

Chairman thanked all the members present in the meeting.

Sujalakeshmi

Chairman



PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.